
COUNCIL BULLETIN

Issue Number 31/2018
Friday, 3 August 2018

Epping Forest District Council
www.eppingforestdc.gov.uk

Compiled, designed and produced by
The Directorate of Governance - Democratic Services

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PART A - FORWARD DIARY

Key to abbreviations:

CC	Council Chamber	Cab Off	Cabinet Office
CR1	Committee Room 1	CONF	Conference Room (1st floor)
CR2	Committee Room 2	CH OFF	Chairman of Council's Office
MR	Members' Room	TR RM	Training Room
TBD	To be decided	HEM	Hemnall Street Offices.
TBN	To be noted		
TBC	To be confirmed	Webcast	Meeting being filmed for subsequent viewing

Other venues are shown in full.

Week One: 6 August 2018 – 12 August 2018

Monday 6 August				
Tuesday 7 August	10.00am	Licensing Sub-Committee		CC
Wednesday 8 August	6.30pm 7.30pm	Briefing – Area Planning Sub-Committee East Area Planning Sub-Committee East	Webcast	CR1 CC
Thursday 9 August				
Friday 10 August				
Saturday 11 August				
Sunday 12 August				

Week Two: 13 August 2018 – 19 August 2018

Monday 13 August				
Tuesday 14 August				
Wednesday 15 August	6.30pm 7.30pm	Briefing – Area Planning Sub-Committee West Area Planning Sub-Committee West	Webcast	CR1 CC
Thursday 16 August				
Friday 17 August				
Saturday 18 August				
Sunday 19 August				

Week Three: 20 August 2018 – 26 August 2018

Monday 20 August				
Tuesday 21 August				
Wednesday 22 August	6.30pm 7.30pm	Briefing – Area Planning Sub-Committee South Area Planning Sub-Committee South	Webcast	CR1 CC
Thursday 23 August	10.00am	Licensing Sub-Committee		CC
Friday 24 August				
Saturday 25 August				
Sunday 26 August				

Week Four: 27 August 2018 – 2 September 2018

Monday 27 August		Bank Holiday		
Tuesday 28 August				
Wednesday 29 August				
Thursday 30 August	7.00pm	Council Housebuilding Cabinet Committee	Webcast	CC
Friday 31 August				
Saturday 1 September				
Sunday 2 September				

PART B - GENERAL INFORMATION

1. COMMITTEE AGENDAS ETC. - ELECTRONIC SUMMONS (Pages 11 - 12)

Each year the Council publishes around 20,000 pages of agendas, minutes and reports. The cost of providing each paper agenda to all members, based on an average number of meetings and report pages, is over £5.00.

The Council has published committee agendas and minutes online for many years. The Local Government (Electronic Communications) Order 2015 came into force in January 2015 and allows agendas to be served to a nominated email address where members consent to transmission by email.

Members are therefore requested to indicate whether they wish to receive specific agendas solely by electronic means, by completing the form that has been circulated separately this week (blank example attached). Members can choose to receive committee papers electronically, or remain with traditional paper copies (or a combination of both). For those agendas that members choose to receive electronically, no physical copy of the documents will be provided. All members are encouraged to give consent to the receipt of meeting summons by electronic means wherever possible.

The app for the committee management system allows agendas, minutes and reports etc. to be downloaded to mobile devices. Training in the use of the committee management system is provided for members on a regular basis.

Further information: S Tautz, ext. 4180.

2. CHAIRMAN'S DIARY (Pages 13 - 14)

Please see attached.

LICENSING ACT 2003

Please be advised that the Licensing Unit has received the following applications for New Premises Licence made under the Licensing Act 2003 for the premises below:

Applicant name: Top Golf Game Centre

Address of Premises: Top Golf Game Centre, Abridge Road, Chigwell, IG7 6BX

Brief details of the nature of the application: This is an application to vary a premises licence.

The variation proposes the following:

- To remove the following condition - **No persons under the age of 18 will be permitted in the licensed premises after 2000hrs on Friday and Saturday.**
- Also they would like to **extend the licence to include the outside area at the front of the premises.** The proposed area spans across the width of the building and is shown in the plan attached to the application.

Consultation period from: **01st August 2018 – 28th August 2018**

Officer in charge: Mrs Handan Ibrahim

Please ensure that any comments/objections are received by the Licensing team on or before the consultation end date.

Manager
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Compliance Officer
Licensing Officer

Kim Tuckey 01992 564034
Sarah Moran 01992 564270
Denise Bastick 01992 564334
Joanne Owen 01992 56 4721
Handan Ibrahim 01992564153
Jane Mullinger 01992 564461

GOVERNANCE DIRECTORATE - PLANNING

1. Appeals Lodged

EPF/1393/17 – 153A London Road, Stanford Rivers, Ongar, Essex CM5 9QF – Residential scheme comprising 5 no. residential dwellings with associated off-street parking, garden space and external landscaping – Written reps – Ian Ansell ext. 4481.

2. Forthcoming Planning Inquiries / Hearings

31/07/2018 – EPF/3364/17 – 119 Theydon Park Road, Theydon Bois, Essex CM16 7LS – Sukhvinder Dhadwar ext. 4597.

3. Enforcement Appeals

None this week.

4. Appeal Decisions

EPF/0479/17 – Amar Nivas, 146 Hainault Road, Chigwell, Essex IG7 5DL – Demolition of existing building and garage and new build three storey residential development comprising of 11 units with on site car parking, cycle storage and refuse store – Allowed with conditions.

5. Tree Preservation Orders

None this week.

6. S106 Agreements

None this week.

7. Changes to Planning Systems

None this week.

PROPOSED PLANNING ENFORCEMENT ACTION

None this week.

It is important to note, that when enforcement action has been authorised, this includes any subsequent action under Part VII of the Town and Country Planning Act 1990, including a prosecution or an injunction.

Principal Planning Enforcement Officer	Jerry Godden	01992 564498
Senior Enforcement Officer	Clare Munday	01992 564114
Planning Enforcement Officers	Sharon Hart	01992 564113
	Jim Gordon	01992 564530
	Zara Seelig	01992 564379
	Mick Mooney	01992 564713
Compliance Officer	Shannon Murphy	01992 564217

PART C - PORTFOLIO HOLDER DECISIONS

The notification of decisions taken by individual Portfolio Holders is no longer included in the Council Bulletin.

All members of the Council receive automatic email notification of the publication of each individual Portfolio Holder decision and the call-in period for each decision commences immediately. Members wishing to call-in a decision should complete the attached call-in form and return it to Democratic Services before the expiry of five working days following the publication date of the decision. Members should refer to the Constitution (Article 6 - Overview and Scrutiny) for the rules of call-in.

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Epping Forest District Council

Local Government (Electronic Communications) (England) Order 2015

Notice by Member Under Schedule 12 of the Local Government Act 1972, Paragraph 4(1B)(b)(iii) (as amended)

Notice is hereby given by **Councillor ???** that for the purposes of Schedule 12, paragraph 4(1B)(b)(iii) of the Local Government Act 1972 (as amended) my consent is hereby given for summons of meetings of Epping Forest District Council and other publications to be sent via electronic form to the particular electronic address below for the purpose of service of such documents by the Council:

Name of Councillor:	???
Electronic address for service of summons and other publications:	

The consent given above shall apply for the service of summons for the following Council, Committee, Sub-Committee and Panel etc. meetings listed below, for the 2018/19 municipal year:

Committees etc. of which I am an appointed member for 2018/19	Summons in electronic form (tick all that apply)
???	
???	
???	

Other agenda etc. currently received in hard-copy by all members	Summons in electronic form (tick all that apply)
Council	
Cabinet	
Overview & Scrutiny Committee	

I understand that I may withdraw my consent given above by written notice to the proper officer of the Council (the Acting Chief Executive).

Signed: Councillor.....

Dated:

This form must be returned to Democratic Services as soon as possible

Agenda Item 2

Chairman's Events August / September

Date	Event	Venue	Attending
Saturday 4 August	EFDC v Epping Town Council Petanque Match	Stonards Hill Recreation Ground, Epping	Vice Chairman of Council
Friday 7 September	High Sheriff of Essex Garden Party	Ulting Wick, Maldon	Chairman of Council
Saturday 8 September	Formal Opening	Loughton Leisure Centre	Chairman of Council
Tuesday 11 September	Voluntary Action Epping Forest AGM	Epping Hall	Chairman of Council

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